

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT
SURVEY AND SETTLEMENT

(G.O. Ms. No. 12, Puducherry, dated 24th March 2017)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Schedule-III of the Revenue (Survey and Settlement) Department's Notification issued in G.O. Ms. No. 5, dated 3rd June 2003 and published as the Supplement to the Gazette No. 26, dated 1st July 2003, in so far as it relates to the post of Draughtsman save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor of Puducherry hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of Draughtsman in the Department of Revenue and Disaster Management (Survey and Settlement) of the Government of Puducherry, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry Department of Revenue and Disaster Management (Survey and Settlement), Group 'C' (Draughtsman) Recruitment Rules, 2016.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Application.*— These rules shall apply for recruitment to the posts in the Survey and Land Records Department specified in column (1) of the said Schedule annexed hereby.

3. *Number of post, its classification and Level in the Pay Matrix.*— The number of the said post, its classification, and the Level in Pay Matrix, shall be as specified in columns (2) to (4) of the said Schedule annexure hereby.

4. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said posts, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

5. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Lieutenant-Governor may, if, satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.*— Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Saving.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE-III

RECRUITMENT RULES FOR THE POST OF DRAUGHTSMAN

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| 1. Name of the post | : Draughtsman |
| 2. Number of posts | : 19 (Nineteen) [2016] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services–Group 'C' Non-Gazetted–Non-Ministerial. |
| 4. Level in the Pay Matrix | : Level-4 in the Pay Matrix (as per VII CPC) |
| 5. Whether selection post or non-selection post | : Not applicable |
| 6. Age-limit for direct recruits | : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with orders or instructions issued by the Government). |

Note : (i) The crucial date for determining the age-limit shall be closing date for receipt of application.

Note : (ii) In case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

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| 7. Educational and other qualifications required for direct recruits. | : (i) Matriculation or its equivalent from a recognized Board/ University. |
| | (ii) 2 Years Diploma/Certificate in Draughtsmanship (Civil) from ITI or equivalent. |

or

National Trade Certificate issued by the National Council for Training in Vocational Trades in the trade of Draughtsman (Civil) at ITI for 2 years.

(iii) One year Experience in Autocad (Civil).

Note : (i) Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note : (ii) The qualification regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if, at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

8. Whether age and educational qualifications : Not applicable prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years.
Note : During the period of probation, the Departmental Tests viz., Revenue Draughtsman Test Papers I, II, III & IV or Computation Test Papers I & II and Training prescribed by the Government shall be passed by the Direct Recruits.
10. Method of recruitment, whether by direct : By direct recruitment recruitment or by promotion or by deputation/ absorption and percentage of the post to be filled by various methods.
Note : Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from Officers of Central/State/ Union Territory Governments.
 (a) holding analogous posts on regular basis in the parent cadre or department; and
 (b) possessing the qualifications and experience prescribed for direct recruits under column No. 7. [Period of deputation (ISTC) including the period of deputation (ISTC) in another ex cadre post held immediately preceding this appointment in the same or some other organization or departments of the Central/State/UT Governments shall ordinarily not exceed 3 years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of applications].
11. In case of recruitment by promotion /deputation/ : Not applicable absorption, grades from which promotion/deputation/ absorption is to be made.
12. If, a Departmental Promotion Committee exists, : *Group 'C' Departmental Confirmation Committee (for what is its composition? considering confirmation)—*
 (1) Secretary to Government (Revenue) . . Chairman
 (2) Head of Department . . Member
 (3) Deputy/Under Secretary to Government . . Member (Survey).
13. Circumstances in which the Union Public Service : Not applicable Commission is to be consulted in making recruitment.

(By order of the Lieutenant-Governor)

S. ABEL ROZARIO,
 Deputy Secretary to Government (Survey).